



## MINISTRY JOB POSTING

**Position:** RockPointe Intercultural Children's Ministry & Childcare Director

**Purpose:** The purpose of this position is to provide oversight to the Children's Ministry/Childcare at the RockPointe Intercultural (RPI) Site, including greeting, nursery/childcare, preschool, and elementary school ministry all as they relate to Children's Ministry at RPI. The primary focus of this role is to lead, recruit, coach, and equip volunteers to guide, teach, and nurture children in developing a loving relationship with Jesus.

**Reports to:**

- Intercultural Site Pastor – Naim Choi
- "Dotted line" relationship with the Children's Ministry & Curriculum Pastor

**Reporting to position:**

- Children's Ministry Volunteers

**Key Collaborators:**

- Members of the RockPointe Children's Ministry Team
- Members of the Intercultural Staff and Outreach Lead Team

**Core Responsibilities:**

**1. Oversee the Intercultural Children's Ministry/Childcare**

- **Leadership:** Serve as the visible leader for all areas of RPC Children's Ministry/Childcare at the RPI Site.
- **Implementation:** Collaborate with RockPointe Children's Team, Site Teams, and RPI Outreach Lead Team to ensure the effective implementation of plans for Children's Ministry/Childcare at the Intercultural Site.
- **RockPointe Wide:** Assist in leading/serving with the children's component of any RPC-wide gatherings, events, or ministry with the Children's Ministry Team and/or RPI Site Team.

- **Site Specific:** Plan and execute any RPI site-specific gatherings for families and/or children.
- **Management:** Develop and ensure the implementation of a scheduling system for lay leaders/volunteers.
- **Connection:** Work with the RPI Site Team to develop and implement methods to further engage and connect with RPI Families through Weekly Outreach and Church Service.
- **Communication:** Develop and implement a plan for communicating with parents and the congregation.
- **Safety & Organization:** Ensure adherence to safety plans and procedures, including RPC's "Ministry to Minors" (Plan to Protect), particularly considering that many parents are ESL learners in childcare. Also, ensure that children's rooms are organized, cleaned, and prepared for the safety and well-being of all children in care.
- **Lay Leadership & Equipping:** Build lay leader teams for ministry, providing training, teaching, and support.
- **Measurement:** Establish effective systems for tracking, metrics, and evaluation.

## 2. Children's Ministry Team

- Collaborate with the RockPointe Children's Ministry team to pray, plan, and develop Children's Ministry specifics together.
- Engage with the Children's Ministry & Curriculum Pastor for support, guidance, and resourcing.
- Ensure comprehensive communication of the development and quality of ministry success across all levels at RPI.

## 3. RPI Weekly Outreach Team

- Engage with the RPI Outreach Team to support, pray, plan, and develop Childcare specifics together.
- Communicate effectively with the RPI weekly volunteer team and recruit volunteers.

## 4. RPI Site Team

- Work alongside the RPI Staff & Outreach Team in planning, prayer, and ensuring Site well-being.

### Principle Qualification:

- Minimum of 2 years of experience (volunteer or paid) in Children's Ministry work or a related field.

### Desired Candidate Characteristics:

- Genuine love for Jesus and active submission to the Holy Spirit.
- Commitment to being personally aligned with the vision and values of RockPointe Church.
- Passion for building authentic disciples of Christ.

- Organized, self-motivated, and goal-oriented.
- Priority to good stewardship practices and principles.
- Ability to solve problems and identify opportunities.
- Team player who supports a win/win philosophy, encourages others' ideas, and shares credit.

**Licensing:** The employee will be expected to begin the licensing process with the Christian and Missionary Alliance Canada.

**Term:** This position will be for a defined term of 1 year (12 hours/week).

**Targeted Start Date:** Tuesday, September 3rd, 2024 (or when possible)

**Application Process:**

- Please submit resumes to [office@rockpointe.ca](mailto:office@rockpointe.ca)
- Applications will be accepted until the position is filled.